



**CITY OF KENORA  
FINANCE & ADMINISTRATION COMMITTEE  
AGENDA**

(Followed by Community Services & Operations Committees)

**TUESDAY, MAY 16, 2006**

**3:30 P.M. TO 6:30 P.M.**

**CITY HALL COUNCIL CHAMBERS**

**A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003**

**TAKE NOTICE THAT AS REQUIRED UNDER NOTICE BY-LAW NO. 14-2003, COUNCIL INTENDS TO ADOPT THE FOLLOWING BY-LAW AT ITS MAY 23 MEETING:**

- To amend Comprehensive Traffic By-law and to adopt a new Parking Lots By-law to provide for increases in metered parking and parking lot rates, effective June 1, 2006;
- To increase the Set Fines Schedule to Comprehensive Traffic By-law #127-2001;
- To adopt the 2006 Water & Sewer Operating Budget & Five Year Capital Plan;
- 2006 Solid Waste Operating Budget and Five Year Capital Plan

**B. DECLARATION OF PECUNIARY INTEREST**

**C. CONFIRMATION OF MINUTES**

May 2, 2006.

**D. DEPUTATIONS:-**

- See Presentations under Community Services

**E. REPORTS:-**

**Councillor R. McMillan - Chair**

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
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<b>1.</b>	<b>City Departmental Internal Review</b>	.....
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**RECOMMENDATION:**

THAT Council of the City of Kenora hereby undertake the following steps by July 31, 2006 with respect to addressing the forecasted funding deficit for 2007 and beyond:-

1. adopt the attached May 2006 terms of reference for the operational review of City departments
2. direct administration to provide a report on the Municipal Performance Measurement Program (MPMP) comparing costs and level of performance of municipal services both internally, year to year, and externally among municipalities
3. undertake a joint review with the Kenora Police Services Board of police service delivery for the City of Kenora with a view to deciding on one police force or maintaining the current two police force model
4. direct administration to provide a report on alternate models for the delivery of solid waste collection, haulage and recycling.

**2. Increase in Set Fines – Traffic By-law** .....

**RECOMMENDATION:**

THAT authorization be hereby given to increase the Set Fine Schedule contained on Schedule "V" of Comprehensive Traffic By-law #127-2001 under Item 1 "Park in excess of time on Meter" from \$7 to \$10 for the Voluntary Payment (payable within 7 days) and from \$10 to \$15 for the Set Fine; and further

THAT public notice is hereby given that Council intends to give three readings to a by-law on May 23, 2006 to amend Traffic By-law #127-2001 for this purpose.

\***Note:** Subsequent information was received on this item from KPS pertaining to all Fines\*

**3. Amendment to Traffic By-law & New Comprehensive Parking Lot By-law** .....

**RECOMMENDATION:**

THAT Council give three readings to a by-law to amend Schedule "G" to Comprehensive Traffic By-law #127-2001 to change "Half-Hour Meters" to "Two-Hour Meters" and to increase the parking meter fees from 50 cents per 60 minutes to 75 cents per 60 minutes (together with adjusting the other applicable fees and times); and

THAT Council give three readings to adopt By-law #66-2006 being a by-law to regulate parking in parking lots and structures in the City of Kenora; and

THAT public notice is hereby given that Council intends to increase metered parking fees and parking lot fees at its May 23 meeting; and further

THAT these fee increases will take effect and come into force on June 1, 2006.

**4. Leases with Kenora Air Service** .....

**RECOMMENDATION:**

THAT Council give three readings to a by-law to authorize the execution of three (3) lease agreements with Kenora Air Service Ltd. for a two year period for the purpose of leasing the Second Street Wharf/storage space, the gas pumps and line, as well as for the office.

**5. Leases with Walsten Air Service** .....

**RECOMMENDATION:**

THAT Council give three readings to a by-law to authorize the execution of two (2) lease agreements with Walsten Air Service (1986) Ltd. for a two year period for the purpose of leasing the Second Street Wharf and storage space, as well as for the gas pumps and line.

**6. Renewal of Land Lease with Walsten Air Service -Parking/office** .....

**RECOMMENDATION:**

THAT Council give three readings to a by-law to authorize the execution of a land lease renewal between the Corporation of the City of Kenora and Walsten Air Service (1986) Ltd. for a further two year term to May 31, 2008.

**7. Renewal of Lease with Walsten Air & Kenora Air – Gas Tanks** .....

**RECOMMENDATION:**

THAT Council give three readings to a by-law to authorize a further five year lease agreement between the Corporation of the City of Kenora and Kenora Air Service Ltd., and Walsten Air Service (1986) Ltd. for gas storage tanks.

**8. New Lease for Loaf 'N Jug Food Mart** .....

**RECOMMENDATION:**

THAT Council give three readings to a by-law to authorize the execution of a lease agreement between the City of Kenora and Loaf 'N Jug Food Mart Ltd.

**10. 2006 Water & Sewer Operating Budget & Five Year Capital Plan** .....

**RECOMMENDATION:**

THAT a meeting be scheduled to review the water & sewer operating and capital budgets and amend as deemed necessary; and

THAT, pending the results of this meeting, that the amended 2006 Water & Sewer Operating Budget and Five Year Capital Plan be forwarded to Council for approval; and further

THAT the appropriate By-law authorizing the 2006 Water & Sewer Utility Budget be approved.

**11. 2006 Solid Waste Operating Budget and Five Year Capital Plan** .....

**RECOMMENDATION:**

THAT a meeting be scheduled to review the solid waste operating and capital budgets and amend as deemed necessary; and

THAT, pending the results of this meeting, that the amended 2006 Solid Waste Operating Budget and Five Year Capital Plan be forwarded to Council for approval; and further

THAT the appropriate By-law authorizing the 2006 Solid Waste Utility Budget be approved.

**12. 2006 Clawback Rates** .....

**RECOMMENDATION:**

THAT Council give three readings to a By-law establishing the Clawback Rates on protected properties for 2006.

**13. 2005 Large Industrial Vacancy Rebate** .....

**RECOMMENDATION:**

THAT Council authorize an appropriation from the Tax Rebates/Write Offs Reserve in the amount of \$61,333.18, representing the City's share of tax reductions related to a 2005 vacancy rebate on a major industrial property within the City.

**14. Invitation to a Community Planning Forum – LOWD Hospital** .....  
**- May 24 and May 25, 2006**

**ITEMS ON HOLD:**

- **Amendment to Licensing By-law – Special Events, etc.** **HOLD**–for Review

**TABLED MOTION:**

THAT in accordance with Notice By-Law Number 14-2003, public notice is hereby given that the City of Kenora held a public meeting on Monday, May 8 for the purpose of considering a new provision related to a Special Events Operation and special events business license fee within the City's Business Licensing By-law #170-2004; and

THAT Council hereby approves a new provision under Business Licensing By-Law #170-2004 defining a Special Events Operation and authorizing the use of a special events business license; and further

THAT in accordance with Notice By-Law Number 14-2003, public notice is hereby given that Council intends to give three readings to a by-law to amend Business Licensing By-Law #170-2004 for this purpose at its May 23, 2006 meeting.

- **Kenora Thistles Centennial Celebration** **HOLD**-Council Support
- **Staff Parking** **HOLD** for policy
- **Members – Urban Native Affairs Committee** **HOLD** for names
- **Loss of Livestock Claim** **HOLD** for report

**OTHER BUSINESS**

**NEXT MEETING**

- Tuesday, June 6, 2006.

**MOTION TO ADJOURN TO CLOSED MEETING TO DISCUSS:**

**Moved by , Seconded by , and Carried:-**

THAT this meeting be now declared closed at p.m.; and further

THAT Committee adjourns to a Closed Meeting to discuss the following:

- **Personnel Matter about Identifiable Individuals.**

**RECONVENE TO OPEN MEETING IF NECESSARY WITH REPORT FROM CLOSED SESSION**

**Adjournment.**